

UDOT Consultant Selection Reviewers' Interview Scores

Project No.: SP-15-7(XXX)XXX
Location: Location/Description
Date: Interview Date

Purpose for this Worksheet

The purpose of this worksheet is as a tool for the Selection Team to come to consent on the scores. The Reviewers' Scores and Avg Scores are only intended to be a starting point in developing the Consent Scores. "Consent" is defined as the willingness of all Selection Team members to accept a decision reached by a collaborative process.

Confidentiality

Since the Reviewers' Scores and Avg. Scores are only intended to be a starting point in developing the Consent Score, this worksheet and the averaged scores are confidential and will not be released to consultants.

Reviewers' Scores

Range 0 - 10, 10 = Excellent, 5 = Average, 0 = Unacceptable

Reviewers' scores are tentative scores reviewers note down during the interview. The Selection Team determines the official score by consent as a Team..

Consent Scores

The Consent Scores are the official scores of the Selection Team. Consent is defined as the willingness of all Selection Team members to accept a decision reached by a collaborative process. They are in red.

Short Presentation	Firm A Score	Firm B Score	Firm C Score	Firm D Score
Reviewer 1	8	7.5	8	10
Reviewer 2	7.5	8	9	8
Reviewer 3	8	9	10	7
Reviewer 4	9	10	8	6
Reviewer 5	10	8	7	8
Reviewer 6	9.5	6	6	7
Reviewer 7	8	7	7	9
Avg Score	8.57	7.93	7.86	7.86
Avg Rank	1	2	3	3
Consent Score	9.00	8.00	7.50	7.50
Consent Rank	1	2	3	3

UDOT Consultant Selection
Reviewers' Interview Scores

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Question One	Firm A	Firm B	Firm C	Firm D
Weight = 2	Score	Score	Score	Score
Reviewer 1	9	10	8	7
Reviewer 2	9	9	9	7
Reviewer 3	9	8	10	6
Reviewer 4	9	8	9	5
Reviewer 5	9.5	8	8.5	7
Reviewer 6	9.5	8	7.5	8
Reviewer 7	10	8	8	7.5
Avg Score	9.29	8.43	8.57	6.79
Avg Rank	1	3	2	4
Consent Score	9.00	8.00	7.00	6.00
Consent Rank	1	2	3	4

Question Two	Firm A	Firm B	Firm C	Firm D
Weight = 2	Score	Score	Score	Score
Reviewer 1	8	7	9	9
Reviewer 2	9	7.5	8	9
Reviewer 3	8	9	7	9
Reviewer 4	8.5	8	9	9
Reviewer 5	7	7	8	9
Reviewer 6	6.5	7	7	9
Reviewer 7	9	7	7	9
Avg Score	8.00	7.50	7.86	9.00
Avg Rank	2	4	3	1
Consent Score	8.00	7.50	7.75	9.00
Consent Rank	2	4	3	1

Question Three	Firm A	Firm B	Firm C	Firm D
Weight = 2	Score	Score	Score	Score
Reviewer 1	7.5	8	9	8
Reviewer 2	7	8.5	9	9
Reviewer 3	8	8	8	8
Reviewer 4	9	9	8	9
Reviewer 5	7.5	8	7	8
Reviewer 6	7	8.5	7	9
Reviewer 7	7.75	8	8	8
Avg Score	7.68	8.29	8.00	8.43
Avg Rank	4	2	3	1
Consent Score	8.00	8.25	8.00	8.50
Consent Rank	3	2	3	1

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Question Four Weight = 1	Firm A Score	Firm B Score	Firm C Score	Firm D Score
Reviewer 1	10	7	8	7
Reviewer 2	9	8	9	8
Reviewer 3	9	7	8	9
Reviewer 4	10	8	9	8
Reviewer 5	9	7	8	8
Reviewer 6	9	8	9	8
Reviewer 7	8	10	8	8
Avg Score	9.14	7.86	8.43	8.00
Avg Rank	1	4	2	3
Consent Score	9.50	9.00	8.00	8.00
Consent Rank	1	2	3	3

Question Five Weight = 2	Firm A Score	Firm B Score	Firm C Score	Firm D Score
Reviewer 1	8	9	7	8.5
Reviewer 2	9	8	8	7
Reviewer 3	8	9	8.5	8
Reviewer 4	8	9	7.5	8
Reviewer 5	8	9	8	8.5
Reviewer 6	8	9	8	7
Reviewer 7	8	9	7.5	7.5
Avg Score	8.14	8.86	7.79	7.79
Avg Rank	2	1	3	3
Consent Score	8.00	8.50	7.00	7.00
Consent Rank	2	1	3	3

Summation & Comment Weight = 1	Firm A Score	Firm B Score	Firm C Score	Firm D Score
Reviewer 1	7	8	9	8
Reviewer 2	8	7	9	8
Reviewer 3	7	7	8	8
Reviewer 4	8.5	8.5	9	8.5
Reviewer 5	7	7	8	7
Reviewer 6	7.5	8	8	8
Reviewer 7	6	8	8	9
Avg Score	7.29	7.64	8.43	8.07
Avg Rank	4	3	1	2
Consent Score	7.00	8.00	9.00	8.00
Consent Rank	4	2	1	2

UDOT Consultant Selection Interview Scores

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Statements of Qualifications (SOQ's)

SOQ's	Max. Pts. Possible	Firm A	Firm B	Firm C	Firm D
		Points	Points	Points	Points
Total	100	86.05	85.95	88.01	87.22

Points

Range 0 -100, Points are determined by averaging individual Selection Team members' scores prior to the Selection Team Meeting.

Short Presentation Section

Presentation	Pres. Weight	Max. Pts. Possible	Firm A		Firm B		Firm C		Firm D	
			Score	Points	Score	Points	Score	Points	Score	Points
Total	10	100	9	90	8	80	7.5	75	7.5	75

Score

Range 0 - 10, 10 = Excellent, 5 = Average, 0 = Unacceptable

Selection Team determines scores by consent after interviews. Consent is defined as the willingness of all Selection Team members to accept a decision reached by a collaborative process.

Points

Range 0 - 100, "Points" = "Presentation Weight" x "Score"

Question and Answer Section

Question	Question Weight	Max. Pts. Possible	Firm A		Firm B		Firm C		Firm D	
			Score	Points	Score	Points	Score	Points	Score	Points
Question 1	2	20	9	18	8	16	7	14	6	12
Question 2	2	20	8	16	7.5	15	7.75	15.5	9	18
Question 3	2	20	8	16	8.25	16.5	8	16	8.5	17
Question 4	1	10	9.5	9.5	9	9	8	8	8	8
Question 5	2	20	8	16	8.5	17	7	14	7	14
Summation & Comment	1	10	7	7	8	8	9	9	8	8
Avg/Total	10	100	4.50	82.5	4.48	81.5	4.25	76.5	4.23	77

Weights of Questions and Summation & Comment

Range for questions is 0 - 4; Range for Summation & Comment is 0 - 2, Combined Total of 10, 0 = Question was not asked, 4 = Vital question, Selection Team determines weights during the Selection Team Meeting.

Score

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Selection Team determines scores by consent after interviews. Consent is defined as the willingness of all Selection Team members to accept a decision reached by a collaborative process.

Points

Range 0 - 100, "Points" = "Question Weight" x "Score"

Avg

Range 0 - 10, Average of "Score" of questions, for information only.

UDOT Consultant Selection Final Selection Scores

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Weights

Elements	Percentage of Final Score*	Maximum Points Possible	Weight**
SOQ's	30	100	0.30
Presentation	10	100	0.10
Q & A and S & C	60	100	0.60

Ranges

* Presentation Percentage of Final Score = 0 or 10%; Question & Answer and Summation & Comment Percentage of Final Score = 60 or 70%

** Presentation Weight = 0 or 0.1; Question & Answer and Summation & Comment Weight = 0.6 or 0.7

Final Scores

Element	Weight	Max. Pts. Possible	Firm A		Firm B		Firm C		Firm D	
			Points	Weighted Points	Points	Weighted Points	Points	Weighted Points	Points	Weighted Points
SOQ's	0.30	30	86.05	25.82	85.95	25.79	88.01	26.40	87.22	26.17
Presentation	0.10	10	90	9.00	80	8.00	75	7.50	75	7.50
Q & A and S & C	0.60	60	82.5	49.50	81.5	48.90	76.5	45.90	77	46.20
Final Ranking / Score		100	1	84.32	2	82.69	4	79.80	3	79.87

Weighted Points

"Weighted Points" = "Weight" x "Points"